



EC Meeting No. 5 (19th November, 2025)

MINUTES OF THE MEETING

Venue: Virtual

Participants

Name	Designation
Mr. Asif Ahmed	President (Batch 6)
Mr. Illum Khan	General Secretary (Batch 11)
Ms. Saima Salman	VP Finance (Batch 5)
Ms. Maimoon Zafar	ARO
Mr. Abid Javed	Office Manager

2. Progress on Action Points of Last Meeting

a. Expansion of EC (VP Student Affairs & VP Global Network)

- Applications received for both positions were reviewed; however, most candidates were from very junior batches (Batch 25+), making them less suitable for senior EC roles.
- It was agreed that:
 - Each EC member (President, Secretary, VP Finance, VP Marketing) will propose two recommended candidates for each role.
 - President will reach out to Mr. Soban Jalil to reconfirm his availability for VP Global Marketing.

b. GIKIAA Tax Exemption & ICT Registration

- No previous progress exists; the process must start from scratch.
- General Secretary to evaluate consultant quotations and advise the EC on the best option.

c. Assan Bill Setup

- Required documents have already been submitted.
- Setup expected to take approximately few months after confirmation from the service provider.
- Once live, online digital donations can be collected directly through the platform within Pakistan

d. Candidate Selection Process

- Shortlisting is nearly complete; only the last few student cases are pending confirmation.
- Discussion held on:
 - Ensuring discipline and fairness in selection.
 - Students who did not apply or sit for interviews will not be considered going forward.
 - Future cycles must avoid ad-hoc selection outside the merit list.
- A full-year scholarship budget will be prepared for transparency and planning.

e. Special Case Drive

- Several special cases (e.g., Ayesha, Afnaan) were discussed.
 - Commitments need reconfirmation, especially when donors change their decisions.
 - EC agreed that unplanned additions must stop until the next financial cycle due to budget limitations.
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3. Student Mess Bill Case

- Email already sent to Mr. Waqas.
 - VP Finance and Office Manager will follow up for resolution.
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4. HBL Bank Issues

- HBL response delays continue—signature verification and account operations remain slow.
 - President will escalate the issue with his contacts at HBL.
 - Long-term approach: Shift primary operations to UBL once fully functional.
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5. GIKI Reunion 2025 – Event Planning (Led by VP Marketing)

a. Promotional Video & Marketing

- Reunion marketing will begin with a video featuring EC members encouraging alumni participation.
- Target participation: 300 alumni.

b. Program & Activities

- GIKI Student Affairs team has already drafted a full-day reunion plan.
- GIKIAA additions include:
 - Matchmaking/structured networking segment.
 - Entrepreneurship & leadership panel.
 - Startup and corporate stalls.
 - GIKIAA Fundraising & Support Centre stall.

c. Event Format & Night Stay

- Official program remains single-day.
- EC suggested that GIKI should facilitate limited night stay options (Guest House, Parents Lodge, Faculty Club) for families.
- EC clarified that:
 - GIKI manages event logistics, accommodation, food, and registration.
 - GIKIAA manages a part of marketing & alumni engagement components only.

d. Matchmaking/Networking Mechanism

- Alumni can request meetings with specific individuals via a dedicated email (to be confirmed).
- Student volunteers may assist in session coordination.

e. Appreciation Segment / Awards

- The idea of Lifetime Achievement / Recognition Awards was discussed.
- VP Marketing and Student Affairs team will finalize creative format.

f. Involvement of Alumni Across Batches

- Each batch should have at least one active participant contributing to the program (panel, talk, representation).

6. Additional Updates

- EC members discussed travel schedules and availability for the reunion dates (2–4 December).